

BILLS ARE DUE UPON RECEIPT, YOU HAVE UNTIL THE 15TH TO PAY WITH NO PENALTY. A 5% PENALTY IS APPLIED ON THE 16TH AT 8 AM. IF PAYMENT IS NOT RECEIVED BY THE 25TH, A \$30.00 DELINQUENT FEE FOR NON PAYMENT WILL BE ADDED ON THE 26TH AT 8 AM AND YOUR WATER WILL BE TURNED OFF.

FAILURE TO RECEIVE BILLS OR NOTICES SHALL NOT PREVENT SUCH BILLS FROM BECOMING DELINQUENT, NOR RELIEVE THE WATER USER FROM PAYMENT. IF YOU DO NOT RECEIVE A BILL WITHIN THE FIRST WEEK OF EACH MONTH, CALL THE OFFICE FOR YOUR AMOUNT DUE.

ANY DATES THAT FALL OVER A WEEKEND OR THE OFFICE IS CLOSED, PAYMENT MUST BE PUT IN THE DROP BOX OR PAID ONLINE **BEFORE** 8 AM OF THE NEXT BUSINESS DAY TO AVOID THE ABOVE MENTIONED FEES.

PAYMENT OPTIONS ARE:

1. IN THE OFFICE WITH CASH, CHECK, OR MONEY ORDER
2. PAYMENTS CAN BE PUT IN THE DROP BOX ON THE SIDE OF THE BUILDING
3. ACH DRAFT THROUGH OUR OFFICE ON THE 12TH OF EACH MONTH IS FREE OF CHARGE.
4. ONLINE AT www.villagewatersysinc.org THIS IS COLLECTED BY A THIRD PARTY THAT WILL CHARGE YOU \$3.60

IF OUR WEBSITE IS DOWN FOR ANY REASON, PLEASE USE OTHER PAYMENT OPTIONS, OTHERWISE THE ABOVE MENTIONED FEES APPLY

*******WE DO NOT TAKE ANY CREDIT CARDS IN THE OFFICE*******